**CSB CONTRACTING, LLC.**

# [www.CSBcontractingllc.com](http://www.CSBcontractingllc.com)

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**PROJECT CHECKLIST**

Thank you for choosing CSB Contracting, LLC! To facilitate the construction process, please fill out this form and return it to CSB Contracting, LLC by email. We’re looking forward to working with you.

Name: Address: Phone numbers: Home: Work:

Cell: Email Address(es):

What would you like to have built or remodeled in your home? Is this a remodel or a home addition?

What is your budget for this project? Do you have the funding through a financial institution or are you personally funding the project?

If you are funding the project though a financial institution, which institution is controlling the funding?

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Who should be contacted for daily decisions? What method of contact should be used?

Can we work in your home when no one is home? May we have a key to access your home?

If not, how will our workers gain access to your home? Does your house have an alarm system? If yes, will our workers need to deactivate this system to gain access?

Will bathroom facilities in your home be available to workers? *(Please be aware that if one is not available there will be an additional charge for rental of an on-site portable toilet.)*

Will you allow workers to play their radios at a reasonable volume?

Please list all areas of your home that would be off limits to workers:

1) 2)

3) 4)

Please list available parking areas for our workers:

Can a company sign be placed on your property?

Where can building materials be stored?

If a dumpster is to be used, where would you like it located?

Are there any health condition requirements associated with this project that we need to be aware of?

What outside structures, plants, or flower beds should be avoided by our workers?

Do you have any pets? If so, will they be kept outside the working area? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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